



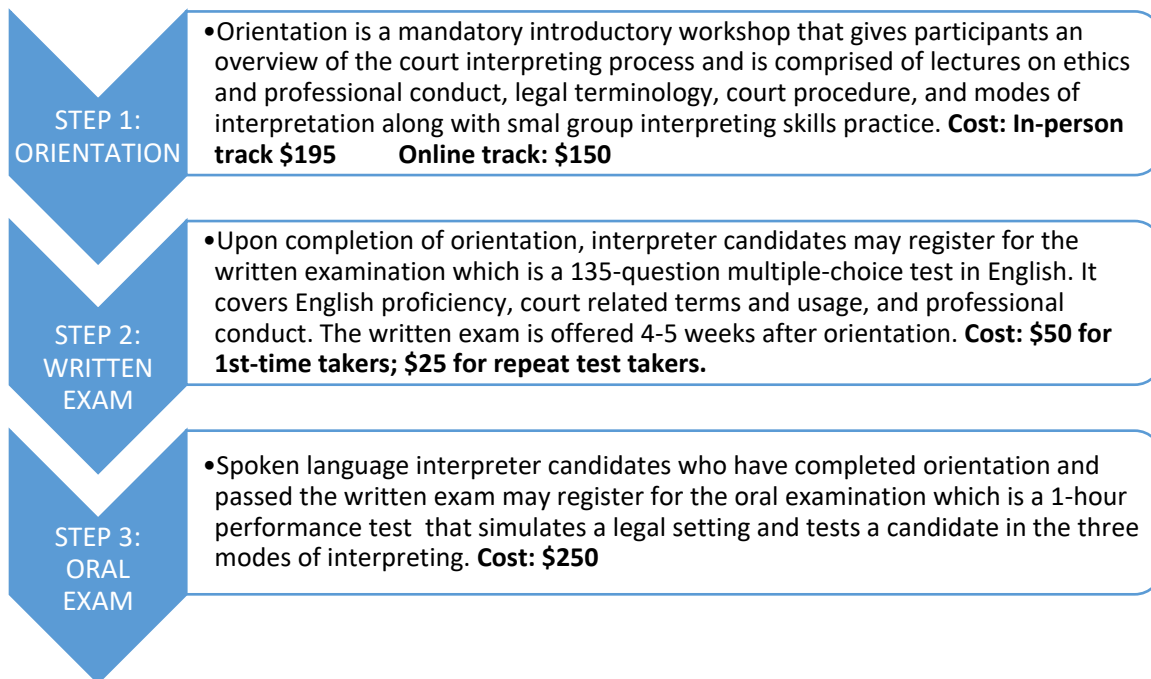
WISCONSIN DIRECTOR OF STATE COURTS COURT INTERPRETER PROGRAM (CIP) TRAINING AND TESTING SCHEDULE

The Wisconsin Director of State Courts Office is pleased to announce the Court Interpreter (CIP) schedule for the remainder of 2021 for all candidates interested in obtaining court interpreter certification. Our program is appropriate for all spoken and sign languages. American Sign Language (ASL) interpreters must hold either NIC or CI/CT from RID or BEI Advanced or Master in order to attend orientation and participate in written testing.

While no specific educational degree or court interpreting experience is required to participate in the program, legal interpreting is extremely challenging and requires a person to possess language proficiency equivalent to skills of an educated native speaker as well as the ability to interpret in the three modes of interpretation commonly used in court: simultaneous, consecutive, and sight translation. **Interested individuals must be at least 18 years old to apply.**

Limited scholarships are available for interpreter candidates who speak certain non-Spanish spoken languages to defray the costs of orientation and testing. To determine if you qualify for a scholarship contact the CIP.

Mandatory Steps to Obtaining Certification as a Court Interpreter: Certification is conferred once a candidate successfully completes the steps outlined below in **order** and meets all other program requirements.



ORIENTATION DATES AND LOCATION: To view an online orientation agenda and application visit this link: <https://www.wicourts.gov/services/interpreter/orientation.htm>

LOCATION	ORIENTATION DATES	APPLICATION & FEE DEADLINE
VIRTUAL *	September 18, 19, 25 & 26	September 4, 2021
*SIGN LANGUAGE INTERPRETERS WILL NOT BE PROVIDED AT THIS TRAINING. SIGN LANGUAGE INTERPRETERS WILL BE AVAILABLE FOR THE IN-PERSON TRACK IN 2022.		

WRITTEN EXAMINATION DATES, LOCATIONS AND DEADLINES: Candidates must register for the exam and submit payment by the appropriate deadline. For more details on the structure of the written exam, visit this link: <https://www.wicourts.gov/services/interpreter/written.htm>

LOCATION	WRITTEN EXAM DATES	APPLICATION & FEE DEADLINE
MADISON	October 15, 2021	October 5, 2021
MILWAUKEE	TBD* contact the CIP	TBD

ORAL EXAMINATION DATES, LOCATIONS AND DEADLINES: Candidates must register for the exam and submit the fee by the appropriate deadlines. For a list of languages in which the oral exam is offered and more details on the structure of the rest visit this link: <https://www.wicourts.gov/services/interpreter/oral.htm>

LOCATION	ORAL EXAM DATES	APPLICATION DEADLINE	FEE DEADLINE
MADISON	July 16, 2021	June 11, 2021	June 25, 2021
MADISON	December 17, 2021	November 12, 2021	November 26, 2021
MILWAUKEE	TBD* contact the CIP	TBD	TBD

ORAL PROFICIENCY INTERVIEWS (OPIs): Candidates who interpret a spoken language where no oral exam exists may take an Oral Proficiency Interview (OPI) if available. Eligible individuals must still attend orientation and pass the written exam. OPIs are scheduled throughout the year through the CIP. The cost is **\$165**. For a list of languages in which OPIs are offered, visit this link: <https://www.wicourts.gov/services/interpreter/opi.htm>

OTHER PROGRAM REQUIREMENTS: All candidates must complete additional requirements as part of certification.

CHARACTER AND FITNESS: Candidates must meet a character and fitness requirement, which includes completion of a criminal background check conducted on all participants by the CIP after orientation. Criminal histories are reviewed on an individual basis and are not an automatic bar to becoming certified. For information on the character and fitness requirement, visit this link: <https://www.wicourts.gov/services/interpreter/other.htm>

COURT OBSERVATION: At any point after orientation, individuals seeking certification must observe a minimum of 2 hours of circuit court proceedings and submit proof on Form CS-254.

OATH OF OFFICE & CONTACT INFORMATION: Candidates must submit a notarized oath of office form agreeing to abide by the Code of Ethics for Court Interpreters and provide current contact information to the CIP.

ADDITIONAL INFORMATION: Spanish language candidates are required to obtain certification within 2 years from the date they attend orientation while non-Spanish language candidates are required to obtain certification within 5 years from the date they attend orientation.

CONTACT INFORMATION: Detailed information regarding certification and the CIP can be found at <https://www.wicourts.gov/services/interpreter/index.htm>. For specific questions, contact the CIP Manager Alexandra Wirth at 608-266-8635 or Alexandra.wirth@wicourts.gov. The CIP office is located at the Director of State Court Office of Court Operations, 110 East Main Street, Suite #410, Madison, WI 53703.